

## **Polimaster® Website Privacy Policy**

Polimaster Inc. and its affiliates (“*Polimaster*”) are strongly committed to maintaining the privacy of those individuals who share personal and other sensitive information with us. This privacy policy discloses the privacy practices and procedures for the website [www.polimaster.us](http://www.polimaster.us) (including its subordinated webstore site [www.shop.polimaster.us](http://www.shop.polimaster.us)) maintained and operated by Polimaster Inc. (collectively, the “*Website*”). Please read this policy carefully together with any other notices that Polimaster may from time to time provide so that you are aware of how and why we use your personal data. Our privacy policy may change occasionally, and we will endeavor to inform our contacts of major changes to the policy. You may always review our current policy on our website at [www.polimaster.us](http://www.polimaster.us) or contact us at +1.703.525.5075.

This policy is intended to be consistent with (and supplement) our obligations under applicable laws, including the Gramm-Leach-Bliley Act, a 1999 US federal financial law, and the EU General Data Protection Regulation (“GDPR”). In our activities in the European Union or involving EU residents, if any, we comply with GDPR, including by obtaining consent for processing of personal information.

This privacy policy is not intended and should not be interpreted as a contract of any nature, either stated or implied, and applies solely to information collected by the Website. It will notify you of the following:

1. What personally identifiable information is collected from you through the Website.
2. How such information is used and with whom it may be shared.
3. What choices are available to you regarding the use of your data, your access and control over information.
4. Security procedures in place to protect your information.
5. How you can contact us.

This Website may contain links to other sites that are not controlled, maintained, or regulated by Polimaster Inc. or any organization affiliated with Polimaster Inc., and as such Polimaster Inc. is not responsible for the content of those sites (“*External Sites*”). Please be aware that Polimaster is not responsible for the content or privacy practices of such External Sites. We encourage our users to be aware when they leave our Website and to read the privacy statements of any External Site that collects personally identifiable information. Use of information obtained from those External Sites is voluntary, and reliance on that information should only be undertaken after an independent review of its accuracy. Reference at those External Sites to any specific commercial product, process, or service by trade name, trademark, or otherwise does not constitute or imply endorsement, recommendation, or favoring by Polimaster.

### **1. What personally identifiable information is collected from you through this Website:**

Polimaster is the sole owner of the information collected on this Website. Polimaster only has access to/collect information that you voluntarily give us via email or other direct contact from you. Polimaster endeavors to ensure that we collect only the minimum amount of information needed to meet the purpose for which the network was created. Polimaster may be required to

collect personal information, such as your name, email address, and phone number, in order to provide you customer services.

If you place an order on our webstore <http://shop.polimaster.us/>, you may choose first to complete the registration form. During registration a user is required to give certain information (such as name and email address). This information is used to contact you about the products/services on our Website in which you have expressed interest. To place your order on webstore <http://shop.polimaster.us/> you will need to provide information on our order form. To buy from us, you must provide contact information (like name and shipping address) and financial information (like credit card number, expiration date). This information is used for billing purposes and to fill your orders. If we have trouble processing an order, we will use this information to contact you.

## **2. How your information is used and with whom it may be shared:**

Polimaster will use your information to respond to you, regarding the reason you contacted us. Polimaster will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g. to ship an order. Polimaster uses an outside shipping company to ship orders, and a credit card processing company to bill users for its products and services. These companies do not retain, share, store or use personally identifiable information for any secondary purposes beyond filling your order.

Polimaster will not sell this information to anyone or otherwise share personal information with third-party marketers offering their products and services. Accordingly, you do not need to take any action to prevent disclosure.

We do not disclose any nonpublic personal information about our customers, prospective customers, or former customers except as required or permitted by law; as required to fill an order or provide services to our customers; or in limited situations in which we must defend our legal rights. Under US federal law and GDPR, we are generally permitted to disclose nonpublic personal information under certain circumstances such as: (a) when you consent; (b) when disclosure is necessary to carry out a transaction that you have requested; (c) pursuant to our or a third party's legitimate interests, provided that your fundamental rights and freedoms do not outweigh that interest; or (d) to comply with a properly authorized subpoena or similar legal process.

Unless you ask us not to, Polimaster may contact you via email in the future to tell you about specials, new products or services, or changes to this privacy policy.

## **3. Your access to and control over information; retention of data:**

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address ([info@polimaster.us](mailto:info@polimaster.us)) or phone number given on our Website:

- (i) See what data we have about you, if any;
- (ii) Change/correct any data we have about you;
- (iii) Have us delete any data we have about you;

- (iv) Express any concern you have about our use of your data.

We keep your personal information and retain the data until no longer reasonably necessary for the purposes for which it was collected or until consent to hold the data is revoked, provided that there is no other basis for us to hold the information and the deletion of the personal information is legal and consistent with our responsibilities.

**4. Security:**

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline. While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

**5. Contact us:**

If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at (703) 525-5075 or via email [info@polimaster.us](mailto:info@polimaster.us).

